

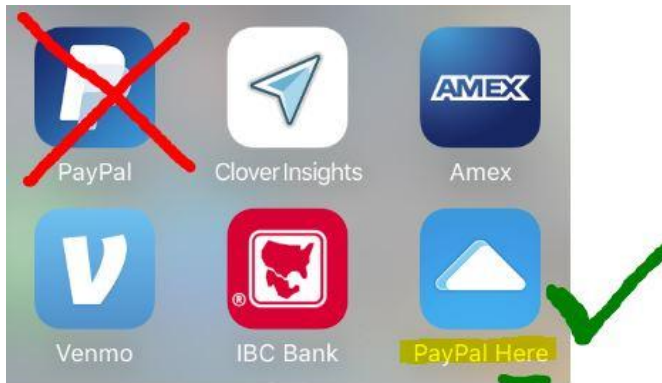


PAY PAL HERE Instructions

NEED HELP CALL HQ 956-542-0941

Not everyone carries cash. That's okay, The Big Give Brownsville takes all major credit cards on our Pay Pal Here app. What you need to know!

1. Download the app: PAY PAL HERE (it must say HERE)



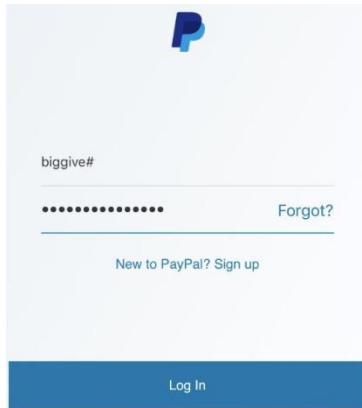
2. Insert your reader (you might have to remove your phone case)

If your phone doesn't have a reader that is okay, you can still process payments but its not recommended. The fees are higher for charges that are keyed in and we would prefer The Big Give makes the most funds it can.

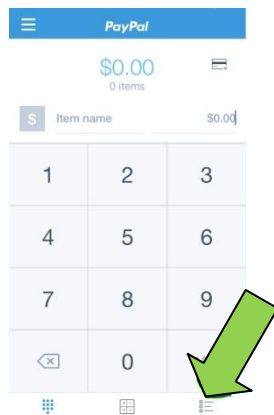


If your reader is not working remove it, and restart the app.

3. Log-in using the user name and password provided.
Each user name is only different by the # provided.
Passwords will all be the same to make it easier on everyone.
If you have questions or need **supports contact HQ**
956-542-0941.



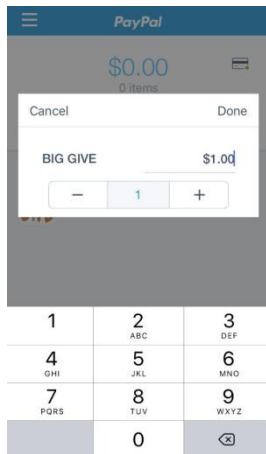
4. Steps to process a payment
 - a. SELECT THE BOTTOM RIGHT BUTTON



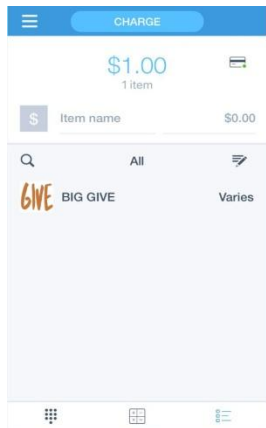
- b. Click on the BIG GIVE



c. Enter the amount to be charged



d. Swipe the card

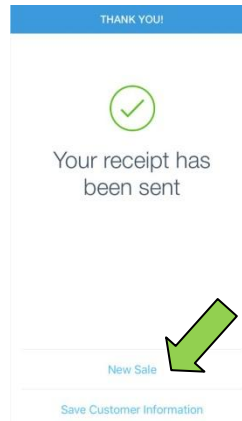


e. It will ask for a signature



I agree to pay the amount above according to the terms applicable to my card.

f. And if you would like to send a receipt



g. You can start a new transaction by clicking on NEW SALE at the bottom